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- National Association of Secondary School Principals
- New England Association of Schools and Colleges
- Association for Middle Level Education
- National Association of Elementary School Principals
- New England League of Middle Schools
- National Federation of State High School Associations

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THE CONNECTICUT ASSOCIATION OF SCHOOLS

February, 2016

Dear Middle Level School Principal,

The Connecticut Association of Schools takes great pleasure in announcing that the **32nd Annual Connecticut Middle Level Scholar-Leader Banquet** will be held on Sunday, **May 22, 2016**, at the Aqua Turf Club in Southington beginning at 4:30 p.m.

This program is designed to give public recognition to **one boy** and **one girl** from each middle level school in Connecticut who has distinguished herself/himself in scholarship and leadership in school and community. The academic standard established by CAS is based on a cumulative middle school average of at least 85% or "B" or 3.0 on a 4-point scale or the equivalent standard of excellence for schools that do not use any of these scales. For leadership, schools are welcome to create their own standards but are encouraged to consider active participation in school and community organizations, citizenship, a positive influence on school climate, dependability, responsibility, character, and integrity.

Scholar Leaders, their parents, and school officials, up to a total of ten, are invited to attend this statewide awards banquet. Scholar Leaders will receive a plaque signifying the honor and a photograph commemorating the event.

Scholar Leaders from CAS member schools will attend the banquet as guests of the Connecticut Association of Schools. The cost for all other attendees from CAS middle level member schools will be \$40.00 per person (*Please send one check to cover all attendees*). Schools that are not middle level members of CAS are welcome to participate in the program for an additional fee.

Coordinating a major event for over 1,500 people requires a great deal of advance planning; therefore, it will not be possible to admit anyone who has not been previously registered by the principal. Confirmation and table assignments will be sent to you prior to the banquet. Schools will be seated in the order that their **completed** registrations are received. An early response of a completed registration will determine a favorable seating location. Please do not submit a partial registration form. The deadline for registration is **April 29, 2016**.

All registrations (award recipients, family members, school personnel) must be completed electronically via the CAS-CIAC website at www.casciac.org. To submit your information, select the CAS website and click on member login at the top of the page.

- Enter your *school number and login ID* then hit *continue*.
- After successfully logging in, select:
- View/Edit Scholar-Leader Reservation Form.
- Complete the reservation request form, and when finished, hit *submit*.
- You will receive an immediate email response to confirm that your reservation was successfully submitted so please use the email address of the person in charge of organizing your school's attendance at the banquet.

We look forward to receiving your reservations and seeing you at the banquet.

Sincerely,

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Deane Renda, Chair
Middle Level Board of Control