



THE CONNECTICUT ASSOCIATION OF SCHOOLS

October 2024

Dear Elementary Level Principal:

The Connecticut Association of Schools takes great pleasure in announcing the **26th ANNUAL ELEMENTARY CELEBRATION OF THE ARTS** on Monday, February 3, 2025, with a snow date of February 5, 2025, at the Aqua Turf Club in Southington from 5:00 to 7:30 pm. **Doors will open at 4:30pm.**

PLEASE NOTE THE BANQUET FOR ALL ELEMENTARY SCHOOLS WILL BE HELD ON THIS DATE.

We invite CAS member schools to select two outstanding students who excel in the performing and/or visual arts.

Criteria and Selection:

Outstanding ability in the performing or visual arts, citizenship and cooperative skills are of primary importance in making your selection. Schools are welcome to create their own process for selecting students, but it is recommended that the students selected for this award be in the last grade within your school.

The honorees will receive certificates in recognition of their excellence in the arts and positive contributions to their schools, and they will be treated to dinner as our guests.

You may reserve a table of up to a **maximum of ten guests**, including the honorees, their family members and school personnel.

MENU AND PROGRAM FOR THE EVENING:

The menu for the celebration will be child oriented. Doors will open at 4:30 pm. From 5:00 to 6:15 pm, food stations will be located at one end of the banquet room serving tacos, pasta, salad, pizza, and ice-cream. Art-centered activities will be offered, and caricaturists will be present to create portraits of each award recipient. The award ceremony will begin at 6:15 pm followed immediately by entertainment at 6:45 pm. The program will conclude at 7:30 pm.

Should anyone have a food allergy or special dietary need, please contact

Cathy Prowe at cprowe@casciac.org or 203-651-3909 with details at the time of registration but **no later than January 24, 2025**. Please, do **not** contact the Aqua Turf directly. CAS will coordinate with the Aqua Turf.

COST TO CAS MEMBER SCHOOLS:

The award recipients from CAS member schools will attend free of charge. Parents, guardians, principals, classroom teachers, music and/or art teachers are also invited to attend at a cost of \$33.00 per person

REGISTRATION:

We ask that your school's registration be submitted by the principal's office rather than by a chair/teacher in any of the various art departments.

The registration deadline is Friday, January 10, 2025.

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Dr. Glenn Lungarini

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AFFILIATED WITH:

- Association for Middle Level Education
- National Association of Elementary School Principals
- National Association of Secondary School Principals
- National Federation of State High School Associations
- New England Association of Schools and Colleges
- New England League of Middle Schools

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*Serving schools
and their leaders*

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Before you begin the registration process:

1. Please verify the spelling of your honorees' first and last names to ensure they will be printed accurately on the certificates and in the program. **ONLY** first and last names will be printed.
2. Please ensure that you have provided the buffet dinner information to the honorees and all guests.

Please be advised that we have updated our event registration process.

Instructions to create an account and register can be found at:

<https://casci.ac/10946>

You will receive an immediate email response that confirms your reservation and provides instructions for prompt payment. **Please print this confirmation page; this is your invoice.** Should you need to make any changes before the registration deadline, please login to your account and edit your registration. If updated, a new confirmation/invoice will be emailed to you immediately.

Your school's **Table Assignment and Arrival Instructions** will be sent to you in late January. Please anticipate the arrival of this information. You will be responsible for distributing this information to your honorees and all registered guests.

TIMELINE:

- Registration opens October 2024.
- **Registration deadline is January 10, 2025.**
- Cost for family style dinner is \$33.00 per guest (*NO charge for honorees*).
- Notify CAS of any food allergies or special dietary needs at time of registration but no later than January 24, 2025.
- Table Assignment and Arrival Instructions will be sent to you in late January.
- Purchase Order or Payment (school/district check **only**), payable to CAS, is due by January 20, 2025 (**no personal checks will be accepted**).
- Refunds will not be available for non-attendance or for cancellations made after January 20, 2025.
- Banquet – Monday, February 3, 2025, at 5:00pm at the Aqua Turf Club. Doors will open at 4:30pm. (**snow date February 5, 2025.**)

Should you have any questions regarding the banquet, please contact Cathy Prowe at cprowe@casciac.org or at 203-651-3909.

We look forward to receiving your registration and seeing you at the banquet.

Sincerely,

Cherese Odukwe
Director of Student Activities